

TRIMET

Memo

Date: December 13, 2023

To: Board of Directors

From: Sam Desue, Jr.



Subject: **RESOLUTION NO. 23-12-59 OF THE TRI-COUNTY METROPOLITAN TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING A CONTRACT MODIFICATION TO INCREASE FUNDS FOR A CONTRACT WITH TEAM ELECTRIC FOR ANTICIPATED ON-CALL GENERAL ELECTRICAL EQUIPMENT INSTALLATION SERVICES**

1. **Purpose of Item**

This Resolution requests that the TriMet Board of Directors (Board) authorize the General Manager or his designee to execute a Modification to increase funds for a contract with Team Electric for anticipated on-call electrical equipment installation services (Modification).

2. **Type of Agenda Item**

- Initial Contract
 Contract Modification
 Other _____

3. **Reason for Board Action**

Board authorization is required for any Modification that exceeds the contract amount initially authorized by the Board.

4. **Type of Action**

- Resolution
 Ordinance 1st Reading
 Ordinance 2nd Reading
 Other _____

5. **Background**

TriMet operates an extensive data network that supports closed circuit television (CCTV) and communications throughout the transit District. In addition to connecting every part of our computing infrastructure, the network provides connectivity to cameras at light rail stations and other facilities. Modifications and repairs to both the CCTV and communications systems frequently require the services of low-voltage and power electricians. Repairs occur as necessary, and modifications are driven by upgrades or extensions to the CCTV system or by changes to facilities.

In August of 2019, via Resolutions No. 19-08-61 and No. 19-08-68, the Board authorized a five-year contract with Team Electric in the amount of \$1,250,000, and a separate contract with EC Electric in the amount of \$1,750,000 for on-call general electrical equipment installation services. Since 2019, TriMet has utilized both contracts extensively, and TriMet anticipates additional on-call electrical services work will be required from each contractor before the August 2024 expiration date of the contracts. Some work performed under these contracts may be of an urgent nature, especially repair work, and it is important for an on-call contractor to be available to perform the work on an expedited basis, if needed.

Currently, Team Electric has work in progress and not yet invoiced valued at \$370,678 for payphone removal from MAX platforms, Silicon Forest artwork, and CCTV at Parkrose, Hillsboro, Mt. Hood, Cascade, Hawthorne, and Orenco transit stations. In addition, TriMet anticipates utilizing Team Electric for work on CCTV for TriMet Safety and Security at Delta Park, Goose Hollow, Tuality Hospital, Broadway, Steel Bridge, Post Office, Lloyd Center, Tilikum Crossing, Gateway, all WES stations, Robertson Tunnel and Vanport locations, and various “Break/Fix” projects.

However, once the current work in progress is completed and the outstanding invoices are paid, the amount remaining on the Team Electric contract will be just \$69,351, which is not sufficient for the anticipated additional work.

In early 2024, TriMet expects to begin procurement of additional on-call electrical services contracts. In the meantime, this Resolution requests the Board’s authorization of an additional \$500,000 for the Team Electric contract to allow for TriMet’s continued reliance on its on-call services through August of 2024.

6. **Procurement Process**

The two on-call electrical equipment installation services contracts were obtained through a competitive Invitation to Bid (ITB) process.

7. **Diversity**

Team Electric’s workforce is 52, of whom 13.5 % are minority and 13.5% are female. In response to on-call assignments, Team Electric obtains additional workers through the International Brotherhood of Electrical Workers (IBEW) Union hiring hall. The on-call nature of the work does not support the use of subcontractors by Team Electric under this contract.

8. **Financial/Budget Impact**

These on-call electrical installation services are primarily grant and STIF funded, and are included in the Information Technology division’s approved budget for FY2024. TriMet will continue to issue task orders to ensure that the work remaining under the contract stays within the additional authorized amount.

9. **Impact if Not Approved**

If this Resolution is not approved, TriMet would begin the procurement process for the Team Electric and EC Electric contracts as soon as possible in 2024. However, TriMet anticipates that the funding for both on-call electrical contracts will be exhausted by February of 2024, and anticipated additional on-call electrical work would need to be deferred until a new procurement is completed. This option is not

recommended because both contractors are well qualified, have been satisfactorily performing the work, and the loss of these on-call electrical equipment installation services will jeopardize schedules of current projects.

RESOLUTION NO. 23-12-59

**RESOLUTION NO. 23-12-59 OF THE TRI-COUNTY METROPOLITAN
TRANSPORTATION DISTRICT OF OREGON (TRIMET) AUTHORIZING A
CONTRACT MODIFICATION TO INCREASE FUNDS FOR A CONTRACT
WITH TEAM ELECTRIC FOR ANTICIPATED ON-CALL GENERAL
ELECTRICAL EQUIPMENT INSTALLATION SERVICES**

WHEREAS, TriMet has authority under ORS 267.200 to enter into a Modification of a contract with Team Electric to increase funds for on-call electrical equipment installation services (Modification); and

WHEREAS, pursuant to Resolution No. 19-08-68, the Board authorized a contract in the amount of \$1,250,000 to Team Electric for on-call electrical equipment installation services; and

WHEREAS, by Resolution No. 22-05-35, dated May 25, 2022, the TriMet Board of Directors (Board) adopted a Statement of Policies requiring the Board to authorize all contracts obligating TriMet to pay in excess of \$1,000,000; and

WHEREAS, the amount of the Team Electric contract Modification exceeds the amount previously authorized by the Board;

NOW, THEREFORE, BE IT RESOLVED:

1. That the Modification shall conform with applicable law.
2. That the General Manager or his designee is authorized to execute the Team Electric contract Modification in the amount of not more than \$500,000, over the remaining ten months of the contract term.

Dated: December 13, 2023

Presiding Officer

Attest:

Recording Secretary

Approved as to Legal Sufficiency:



Legal Department